

Volunteers Code of Conduct

The purpose of this Code of Conduct statement is for all volunteers working for Chard Community Hub to work with vulnerable adults, children, and families as part of its activities.

This Policy statement applies to anyone working on behalf of Chard Community Hub

Selflessness

All volunteers representing Chard Community Hub have a general duty to act in the best interests of Chard Community Hub as a whole. They should not do so to gain financial or other material benefits for themselves, their friends or the organisation they represent, if applicable.

Integrity

All volunteers representing Chard Community Hub:

- should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their role
- should, as well as avoiding actual impropriety, avoid any appearance of improper behaviour
- should avoid accepting gifts and hospitality that might reasonably be thought to influence their judgement

Objectivity

In carrying out their role, including making staff and Steering Group Members appointments or transacting other business, all volunteers representing Chard Community Hub should ensure that decisions are made solely on merit.

Accountability

All volunteers representing Chard Community Hub:

- have a duty to comply with the law on all occasions in accordance with the trust placed in them and in such a way as to preserve public confidence in Chard Community Hub
- are accountable for their decisions and actions to the public, funders and service users and must submit themselves to scrutiny as appropriate to their role

Openness

All volunteers representing Chard Community Hub:

- should ensure that confidential material, including that about individuals, is handled with due care
- should be as open as possible about their decisions and the action they take and give reasons for their decisions and restrict access to information only when the wider interest clearly demands

Honesty

All volunteers representing Chard Community Hub:

- have a duty to declare any interests relating to their Support Group role and to take steps to resolve any conflicts that may arise

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- must resolve any conflict between his/her private interests and his/her Hub duties in favour of the support group role and responsibilities.
- must make relevant declarations of interest in their different roles both within and outside Chard Community Hub

Leadership

All volunteers representing Chard Community Hub:

- should promote and support the principles of leadership by example
- must respect the role of staff and volunteers

Further information about governance codes of conduct and additional model codes of conduct can be found at: <http://www.governancepages.org.uk/sample-documents/codes-of-conductgovernance-codes/>

Contact details for the Chair of Chard Community Hub

Name: Marcus Evans

Email: savedbyjesus.me@gmail.com

We are committed to reviewing our policy and good practice annually.

This policy was last reviewed on:16/02/2022.....(date)

Signed:*Marcus Evans*..... [Signed by Chair] (Electronically signed at steering group meeting)

Date:16.02.22.....